



M.A. & M. Sc. ENROLMENT, 2026
GUIDELINES FOR SELECTED CANDIDATES

1. Read the printed personal information which you had provided at the time of online application.
CAREFULLY CHECK THE INFORMATION AND MAKE APPROPRIATE CHANGES IF THERE ARE ANY ERRORS. The information you have provided should be corroborated by supporting documents.
WRITE YOUR FULL NAME IN THE CYBER CARD AS GIVEN IN YOUR SEMESTER MARK SHEETS.
 2. After checking and completing the Enrolment Form and Declaration form, sign in the appropriate places. Then proceed for verification of your documents. Make sure that you have all your relevant documents in the *following order*:
 - (i) **Enrolment Form and Undertaking**
 - (ii) **Admission fee payment receipt**
 - (iii) **Original Acknowledgement sheet**
 - (iv) **ONE Copy of Proof of Date of Birth** (Birth Certificate/ Class X Mark Sheet or Admit Card/ Voter ID Card)
 - (v) Proof of Address (Electricity bill/Tel. bill/Voter's ID Card)
 - (vi) **Copy of Aadhar Card**
 - (vii) Original **and copy of SC/ST/OBC (if applicable)//Baptism Certificate** (only for Christian Students)
 - (viii) Original **and copy of PWD certificate** for persons with disability
 - (ix) Copy of ABC Registration, if completed.
 - (x) Certificate from a registered medical practitioner only for persons with significant medical condition
 - (xi) **TWO PHOTOGRAPHS** (stamp size). Stick ONE photograph on the space provided in the Enrolment form, and ONE photograph on your Cyber Card
- Note: copies of the documents highlighted in red will have to be submitted**
3. Ensure that your Name, Roll Number and Course have been entered on your Cyber Card.
 4. Proceed to the **Vice-Principal's desk** for the final check.
 5. Your Cyber Card and Payment Receipt will be stamped with the college seal. **Keep the Cyber Card carefully as it will be your temporary I.D. card.** You are to show the Cyber Card when you report for your Inauguration ceremony.
Note: You will be issued your official college ID card after you begin classes. Till then your Cyber Card serves as your ID. You are to bring it with you every day for personal identification.
 6. Proceed to the ID Card office, 2nd Floor, Chapel Building to have your photograph taken for your college ID card. Wear dark colours to ensure clarity of the photograph.

NOTE FOR STUDENTS ENROLLED IN THE 4-YEAR HONOURS PROGRAM:
Students who have applied for a 3-year exit are to produce documentation from the college last studied in, that their application for a 3-year exit has been accepted.

They will be required to submit by 30th October, 2026:

- **Final consolidated mark sheet**
- **College-leaving certificate issued by the institution last studied in**

Your admission process is over only after you have completed all of the above steps.

Inauguration on June 30th, 2026, 3.00 p.m.
Attendance is compulsory.
Followed by an Induction and Orientation program
Classes begin on July 3rd, 2026