

1ST YEAR ADMISSION – 2024
PHYSICAL VERIFICATION SCHEDULE & GUIDELINES
B.COM. [MORNING]
2nd List Candidates

For physical verification, candidates need to physically report to the College along with a parent / guardian.

Presence of the local guardian is essential for outstation candidates.

Documents required at the time of physical verification:

Bring all originals for verification.

Laminated marksheet will not be accepted.

- ✓ Admission fee payment receipt in the original
- ✓ The Acknowledgement sheet attested only by the Principal / Headmaster of the last school attended
- ✓ Application fee payment receipt in the original
- ✓ Copy of Class-XII Marksheet attested only by the Principal of the last school attended
- ✓ Copy of Class-XII Admit Card / Hall Ticket attested only by the Principal / Headmaster of the last school attended
- ✓ Copy of attested Date of birth Certificate (Class X Admit card / Marksheet / Certificate / Voter-Id / Passport)
- ✓ Copy of address proof (Electricity bill / Telephone bill / Voter ID Card / Aadhar Card)
- ✓ Copy of Aadhar Card
- ✓ Copy of Baptism certificate (for Roman Catholic and Christian candidates)
- ✓ Copy of Caste certificate (for SC / ST / OBC candidates)
- ✓ Two stamp size **recent color photographs** (without any attestation)
- ✓ PWD certificate (original and a copy) from a competent authority for Persons with Disability
- ✓ Certificate (original and a copy) from a registered medical practitioner for persons with significant medical condition
- ✓ The photograph for your College ID card will be taken on the same day. **Dress appropriately and wear dark colours** to ensure clarity of the photograph.

FORM NUMBER, CODE NUMBER, DATE and TIME...

3	COM00003	06/07/2024	10:30am
15	COM00015	06/07/2024	10:30am
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230	COM00230	06/07/2024	10:30am
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1943	COM01943	08/07/2024	10:30am
1985	COM01985	08/07/2024	10:30am
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2510	COM02510	08/07/2024	11:30am
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2947	COM02947	08/07/2024	11:30am
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