

UG Admissions 2025 : Arts & Science Departments

The schedule for the Physical verification of documents

Venue: RK Hall

4 JULY 2025	1 st list: 9.30am-10.30am	English / Political Science
	2 nd List: 10.30am-11.30am	
5 JULY 2025	1 st list: 1.00pm-2.00pm	Biotechnology / Physics
	2 nd List: 2.00pm-3.00pm	
	1 st list: 9.30am-10.30am	Bengali / Chemistry/ Multimedia
	2 nd List: 10.30am-11.30am	
7 JULY 2025	1 st list: 1.00pm-2.00pm	Data Science
	2 nd List: 2.00am-3.00pm	
	1 st list: 9.30am-10.30am	Mathematics/ Economics
	2 nd List: 10.30am-11.30am	
8 JULY 2025	1 st list: 1.00pm-2.00pm	Sociology / BA in Humanities and Social Sciences
	2 nd List: 2.00pm-3.00pm	
	1 st list: 9.30am-10.30am	Computer Science / Statistics
	2 nd List: 10.30am-11.30am	
9 JULY 2025	1 st list: 1.00pm-2.00pm	Microbiology /Mass Communication
	2 nd List: 2.00pm-3.00pm	
9 JULY 2025	10.30am-11.30am	Other lists for all departments

Room 25, 29: Waiting room for guardians

For physical verification, candidates need to physically report to the College along with a parent as per the given schedule. For outstation candidates, presence of the local guardian is essential along with a parent.

Documents required at the time of physical verification:

Bring all originals during physical verification.

- Admission fee payment receipt in the original
- The Acknowledgement sheet attested only by the Principal of the last school attended
- Application fee payment receipt in the original
- Copy of Class-XII Marksheet attested only by the Principal of the last school attended
- Copy of Class-XII Admit Card / Hall Ticket attested only by the Principal of the last school attended
- Copy of attested Date of birth Certificate (Class X Admit card / Marksheet / Certificate)
- Copy of address proof (Aadhar Card/Electricity bill /Telephone bill / Voter's ID Card)
- Copy of Aadhaar Card
- Copy of Baptism certificate (for Roman Catholic and Christian candidates)
- Copy of Caste certificate (for SC / ST / OBC candidates)
- Three stamp size recent color photographs (without any attestation)
- PWD certificate from a competent authority for Persons with Disability
- Certificate from a registered medical practitioner for persons with significant medical condition
- Document related to Academic Bank of Credit (ABC) ID [if available]
- The photograph for your College ID card will be taken on the same day. Dress appropriately and wear dark colours to ensure clarity of the photograph. (Please note: Round Neck T-shirts are not permissible.)