



## Admission Guidelines

- After the selection list is published, the selected candidates will be able to pay the fees online within the specified date and time.
- **Payment of fees does not guarantee admission.** The admission will be finalized only when the candidate fulfills the admission criteria, and the online and physical verification of the original documents is completed.
- **Any deficiency and/or incomplete/illegible upload of requisite documents, and/or any discrepancies in the original documents will lead to the cancellation of the candidature even after the payment of fees, or at any point of time when the discrepancy is discovered. No fees will be refunded in such cases.**
- **Any concealment of required information will lead to cancellation. No fees will be refunded in such cases.**
- Helpline: [admissions@sxccal.edu](mailto:admissions@sxccal.edu) (This e-mail ID is for queries related to online admission process only. Any other query / request will not be entertained.)

### Payment of Fees (ONLINE):

- Login using the link <https://online.sxccal.edu/AdmissionOnline/Login.aspx>  
[Use this link only for payment of admission fees. Do not use the link given to login to your application.]
- Use the Fee Payment Button to pay the College Fees and take a print of the receipt generated online.
- Fees to be paid online only by Debit Card / Credit Card / Net Banking / UPI. No other mode of payment will be available.
- Last date for submission of Admission Fees for 2nd List candidates: 2<sup>nd</sup> July at 1pm.
- Information required at the time of online payment of Admission Fees:
  - ✓ Aadhaar Number
  - ✓ Email ID of the student (do not give any email ID other than the student's)
  - ✓ Blood Group (get the blood group tested by an authorized laboratory)
  - ✓ Country and state/province of permanent residence

## Physical Verification and Admission

- The physical verification of marksheets, certificates and relevant documents will take place on the College campus as per the guidelines given below.
- For physical verification, candidates need to physically report to the College and must be accompanied by a parent.
- For outstation candidates, presence of the local guardian is essential along with a parent.

Schedule for Physical verification of documents and Admission			
DATE	1 <sup>ST</sup> LIST TIMINGS	2 <sup>ND</sup> LIST TIMINGS	PROGRAMMES
3 <sup>rd</sup> JULY	9.30am-10.30am	10.30am-11.30am	English / Political Science
	1.00pm-2.00pm	2.00pm-3.00pm	Biotechnology / Physics
4 <sup>th</sup> JULY	9.30am-10.30am	10.30am-11.30am	Bengali / Chemistry / Multimedia
	1.00pm-2.00pm	2.00pm-3.00pm	Data Science
7 <sup>th</sup> JULY	9.30am-10.30am	10.30am-11.30am	Computer Science / Statistics
	1.00pm-2.00pm	2.00pm-3.00pm	Microbiology / Mass Communication
8 <sup>th</sup> JULY	9.30am-10.30am	10.30am-11.30am	Mathematics / Economics
	1.00pm-2.00pm	2.00pm-3.00pm	Sociology / BA in Humanities and Social Sciences



Rev. Dr. Dominic Savio, S.J.  
Principal

Date: 29-06-2026

**Documents required at the time of physical verification:**

**Bring all originals during physical verification.**

- Admission fee payment receipt in the original
- The Acknowledgement sheet attested only by the Principal of the last school attended
- Application fee payment receipt in the original
- Copy of Class-XII Marksheet attested only by the Principal of the last school attended
- Copy of Class-XII Admit Card / Hall Ticket attested only by the Principal of the last school attended
- Copy of attested Date of birth Certificate (Class X Admit card / Marksheet / Certificate)
- Copy of address proof (Aadhar Card/Electricity bill /Telephone bill / Voter's ID Card)
- Copy of Aadhaar Card
- Copy of Baptism certificate (for Roman Catholic and Christian candidates)
- Copy of Caste certificate (for SC / ST / OBC candidates)
- Three stamp size recent color photographs (without any attestation)
- PWD certificate from a competent authority for Persons with Disability
- Certificate from a registered medical practitioner for persons with significant medical condition
- Document related to Academic Bank of Credit (ABC) ID [if available]
- The photograph for your College ID card will be taken on the same day. Dress appropriately and wear dark colours to ensure clarity of the photograph. (Please note: Round Neck T-shirts are not permissible.)

**• Inauguration and Induction on 10<sup>th</sup> July at 10am (attendance is compulsory).**



Rev. Dr. Dominic Savio, S.J.  
Principal

Date: 29-06-2026